

TERREBONNE PARISH LOCAL EMERGENCY PLANNING COMMITTEE AND
PARISH EMERGENCY MANAGEMENT ADVISORY COMMITTEE

Meeting Minutes
Meeting Date: March 15, 2018

Members Present:

Kim Beetz, Louisiana Dept. of Health, Region 3 Hospital Coordinator – Hospitals
Dennis Bergeron, Louisiana State Police Troop “C” – Transportation
Mark Boudreaux, 911 Communications – Communications
Earl Eues, TOHSEP - Committee Chair
Al Russell for Kayla Guerrero, DH&H Public Health Emergency Response Coordinator
Joe Szush, Operations Manager - Acadian Ambulance Service, Inc. – EMS

Members Absent:

Dana Coleman, Chief, Houma Police Department – Other Representative
Russell DiSalvo, Chief, Coteau Fire Protection District – Other Representative
Barry Domangue, Louisiana State Police Hazmat Response – Transportation
Gordon Dove, Terrebonne Parish – Parish President, Elected Official Parish
Darrin Guidry- Councilman - Elected Official City
Alan Hunsberger, Shell Pipeline Support Coordinator- Operator Representative
Jerry Larpenter, Sheriff - Terrebonne Parish Sheriff’s Office - Law Enforcement
Al Ledet, BP HSSE District Coordinator- Operator Representative
Jack Moore, Terrebonne Parish School Board – Other Representative
Christy Naquin, SCIA - Community Group and Service Organization Representative
Brian Rushing, Tri-Parish Times/Rushing Media – Print and Broadcast Media
Benjamin Walker, TOHSEP - Emergency Management
Keith Ward, Fire Chief - Houma Fire Department - Fire
Jerome Zeringue, Louisiana State Senator – Elected Official State

Guests:

Suzy Bourg, Executive Secretary, TOHSEP
Rosco Duplessis, Shell
Christie Howard, LA.gov

Call to Order/Roll Call/Welcome

Chairman Eues welcomed the committee and called the meeting to order at 2:00 p.m. in the Incident Command Room at the Terrebonne Parish Office of Homeland Security and Emergency Preparedness Building located at 101 Government St., Gray, Louisiana. Suzy Bourg called roll. There were not enough members present to establish a quorum.

Terrebonne OHSEP Quarterly Incident Report

Chairman Eues informed members that Thomas Long, Hazmat Specialist, has been out on Family Medical Leave and may not be back in the office until May. Brief discussion about two incidents not reported through 911 service and recent package bombings in Texas.

Terrebonne OHSEP Update

Earl notified the committee that Ben has been conducting Table Top Exercises and Drills with several parish public schools: Acadian Elementary, Elysian Fields, Evergreen Jr. High School, and Village East. OEP also met with Houma-Thibodaux Diocese to discuss school safety issues. Assistance will also be offered to Morgan City and Lafourche as requested, provided that their local governing authorities are notified of the arrangement. The OEP is working with first responders and stakeholders to form a School Safety Taskforce.

HAZTRAN18 was held at OEP on March 14, 2018. There were about 40 participants with a good mix of entities: Fire, Emergency Management, and Industry. Rosco Duplessis reported that lately the DH&H and local hospitals have been active in trainings.

The Army/National Guard is having a Hurricane training on April 11-12th. The LEPA Conference is May 14-17 in Baton Rouge. TOHSEP's parish hurricane exercise is scheduled for May 3rd at the OEP and Region 3's hurricane exercise is scheduled for April 25th at the Thibodaux Wellness Center.

Discussion of FY 2017 Grant Funds

Chairman Eues informed the members that the SHSP funds have been expended. The Sheriff's Office and Police Departments have received their share of the funds.

Strategic National Stockpile/Cities Readiness Initiative

Al Russell, LDH Public Health Emergency Response Coordinator with the LA Department of Health advised that Kayla has been working with the Closed PODs in the parish to finalize their plans. Also working on updating POD MOAs in Terrebonne that have or will soon expire. Kayla is pulling together CRI deliverables and will let the parish know when to submit the invoice. LDH needs to meet with law enforcement to update security plans for Open PODs. LDH is requesting that the parish continue to work on staffing for their Closed POD. Another Mass Dispensing Training will be scheduled soon.

Jamey Boudreaux sends out the at-risk registry every Friday. As hurricane season approaches, the parish may want to look more closely at these reports.

A "Medical Support to General Population Shelter" meeting was recently held. Shelter managers can contact Kayla with any questions or to schedule a meeting.

ZIKA update was provided. The number of cases diminished during the cold winter season, but numbers are expected to increase as temperatures increase. There are no local cases currently reported. CDC Zika Prevention handout was provided. Mark Boudreaux suggested giving the information to local Neighborhood Watch programs. It was also suggested to forward to local council representatives.

Next Meeting Date

The next meetings are scheduled for June 14th, September 13th, and November 15th, 2018. The meetings will be held at 2:00 P.M. at the Terrebonne Office of Homeland Security and Emergency Preparedness.

Comments

Kim Beetz reported that currently there are 17,276 Medicare patients who are dependent on power for medical reasons: oxygen, ventilators, etc. This number will be reported to the committee quarterly. Due to HIPPA regulations, the patients' identifications cannot be disclosed to OEP or 911 until an event would occur. Discussion ensued about possibility of having patients pre-register their information into the Smart 911 system. Information about the Region 3 health event will be distributed to LEPC members. The Department of Health and Hospitals has been renamed the Louisiana Department of Health.

Adjourn

There being no other business to discuss, meeting adjourned at 2:41 P.M. upon motion of Joe Szush and seconded by Kim Beetz. No objections, motion granted. Meeting adjourned.

TERREBONNE PARISH LOCAL EMERGENCY PLANNING COMMITTEE AND
PARISH EMERGENCY MANAGEMENT ADVISORY COMMITTEE

Meeting Minutes

Meeting Date: June 22, 2018

Members Present:

Kim Beetz, Louisiana Dept. of Health, Region 3 Hospital Coordinator – Hospitals
Dennis Bergeron, Louisiana State Police Troop “C” – Transportation
Mark Boudreaux, 911 Communications – Communications (*proxy to Benjamin Walker*)
Russell DiSalvo, Chief, Coteau Fire Protection District – Other Representative
Barry Domangue, Louisiana State Police Hazmat Response – Transportation
Gordon Dove, Terrebonne Parish – Parish President, Elected Official Parish (*proxy to Earl Eues*)
Earl Eues, TOHSEP - Committee Chair
Kayla Guerrero, DHH –Public Health Emergency Response Coordinator
Alan Hunsberger, (Rosco Duplessis) Shell Pipeline Support Coord -Operator Representative
Al Ledet, BP HSSE District Coordinator- Operator Representative
Brian Rushing, Tri-Parish Times/Rushing Media – Print and Broadcast Media
Joe Szush (Bruce Boudreaux), Operations Manager - Acadian Ambulance Service, Inc. – EMS
Keith Ward, Fire Chief - Houma Fire Department - Fire (*proxy to Thomas Long*)
Benjamin Walker, TOHSEP - Emergency Management

Members Absent:

Dana Coleman, Chief, Houma Police Department – Other Representative
Darrin Guidry- Councilman - Elected Official City
Jerry Larpenter, Sheriff - Terrebonne Parish Sheriff’s Office - Law Enforcement
Jack Moore, Terrebonne Parish School Board – Other Representative
Christy Naquin, SCIA - Community Group and Service Organization Representative
Jerome Zeringue, Louisiana State Senator – Elected Official State

Guests:

Suzy Bourg, Executive Secretary, TOHSEP
Thomas Long, HAZMAT Specialist, TOHSEP
Al Narcisse, BP
Pam Roussel, GOHSEP Region 3
Misti Savoie, LDH-OPH

Call to Order/Roll Call/Welcome

Chairman Eues welcomed the committee and called the meeting to order at 2:08 P.M. in the Incident Command Room at the Terrebonne Parish Office of Homeland Security and Emergency Preparedness Building located at 101 Government St., Gray, Louisiana. Earl J. Eues, Jr. called roll. A quorum was present.

Approval of Minutes

Earl Eues asked if there were any recommended revisions for the minutes from the December 21, 2017 or the March 15, 2018 meetings. Ben Walker made a motion to approve the minutes. Kim Beetz seconded the motion. All in favor, motion passed. Minutes approved.

Terrebonne OHSEP Quarterly Incident Report

Thomas Long discussed the 2018 second quarter spill report. There were twenty-two spills from April to June. Discussion ensued regarding the timing and accuracy of the NOAA satellite NRC reports. Rosco Duplessis advised the committee that the number of spills typically increases in the warmer months and the best agency to contact for any concerns is the Coast Guard.

Terrebonne OHSEP Update

Earl notified the committee that TOHSEP held a Hurricane Exercise on June 14, 2018. He reported there was a great turnout for the event that depicted a Category 2 storm forming just south of the coast of Louisiana. The exercise was well received and informative, according to the participant surveys.

Earl informed members about the new Terrebonne Parish Evacuation Map presented at the exercise. The new map is based on the Morganza Levee Project and marks six zones within the parish. It will be made available to the public the following week using websites and social media. The map will be included on the parish GIS website, allowing residents to determine evacuation zones by inputting a physical address.

Construction has begun on the new Safe Room. The building is scheduled to be completed by October of 2018 and will provide shelter for two hundred First Responders.

Ben Walker continues to work with schools and agencies within the parish on Active Shooter Table Top Exercises and Drills. The office is in process of forming a School Safety Taskforce to include Emergency Preparedness, law enforcement, fire departments and emergency medical services. Earl Eues reported that many of the current plans focus on the perpetrator and suggested more planning is needed for reunification, roles, triage, roadblocks and staging areas.

The eight-hour HAZMAT refresher course will be conducted at the Little Caillou Fire Station on September 11, 2018 and again on September 12, 2018 at the Bayou Cane Fire Station. Lafourche will be hosting the forty-hour course for new trainees later this year.

Pam Roussel announced that the Regional Training and Exercise Plan for 2018-2019 will be discussed at the next Taskforce meeting.

Discussion of Grant Funds

Chairman Eues informed members that the EMPG allocation for 2018 has been announced. TOHSEP will receive \$36,319 which is used to reimburse the parish for the operating funds of the Emergency Preparedness Office.

Strategic National Stockpile/Cities Readiness Initiative

Kayla Guerrero discussed the outstanding closed POD memorandum of agreements within the region that are not yet complete. Kayla stated that some health care agencies and correctional facilities that have expired agreements.

Kayla reported that during the Transportation Triage meeting in Baton Rouge, it was requested that special needs buses used during evacuation place placards in the windows of the buses. If no

space is available in the special needs shelter in Baton Rouge, residents will be transported by DOTD to Alexandria.

Next Meeting Date

The next meeting is scheduled for September 13, 2018 at 2:00 P.M. at the Terrebonne Office of Homeland Security and Emergency Preparedness.

Comments

Earl Eues reported that the parish has approved to purchase collaboration software which will integrate data systems: floodgates, crime cameras, traffic cameras, 911 system, water data, etc. onto a real-time map of the parish. The software is internet based and will be available to first responders. The software is currently being used by Port Fourchon, the Port of Morgan City, and Washington DC.

Earl requested LEPC members to review the current by-laws and make note of any suggested revisions. The recommendations will be discussed at the meeting in September. Earl suggested including proxy submittal instructions as a possible revision. Brian Rushing stated that Proxy submittal forms could be attached to meeting notices in email.

Earl Eues informed the committee that a test of the parish re-entry system was conducted on June 20, 2018. Of the thousands of entrants who are registered for the program and received placards, there were only a few entrants who contacted us with concerns.

Kim Beetz reported that currently there are 19,710 Medicare beneficiaries, 1155 dependent on power for medical reasons: oxygen, ventilators, etc. The numbers have increased because hospice patients are now included.

Pam Roussel stated that the Emergency Management Act passed legislation. The new law no longer requires parishes to renew emergency declarations every thirty days. However, parishes are required to submit emergency declaration withdrawal letters when the emergency has ended. She also added that GOHSEP is working on creating MOUs with large volunteer groups that want to aid in disaster events. Pam noted that EMPG has completely removed the exercise criteria for personnel paid with grant funds

Earl informed members of the new LAPERI (Louisiana Pipeline Response Initiative) steering committee that was created after a recent pipeline exercise. This committee includes members in emergency preparedness.

Adjourn

There being no other business to discuss, meeting adjourned at 3:09 P.M. upon motion of Dennis Bergeron and seconded by Thomas Long. No objections, motion granted. Meeting adjourned.

TERREBONNE PARISH LOCAL EMERGENCY PLANNING COMMITTEE AND
PARISH EMERGENCY MANAGEMENT ADVISORY COMMITTEE

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Earl Eues, TOHSEP - Committee Chair
Thomas Long, TOHSEP- HAZMAT Specialist
Al Russell for Kayla Guerrero, DHH –Public Health Emergency Response Coordinator
Joe Szush, Operations Manager - Acadian Ambulance Service, Inc. – EMS
Benjamin Walker, TOHSEP - Emergency Management

Members Absent:

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Approval of Minutes

Earl Eues asked if there were any recommended revisions for the minutes from the June 22, 2018 meeting. Minutes will be considered for approval at next meeting.

Terrebonne OHSEP Quarterly Incident Report

Thomas Long discussed the 2018 third quarter spill report. There were forty-four incidents from July through September to date.

Thomas informed members of completed and upcoming trainings:

- HAZMAT Refresher Trainings at Little Caillou Fire Department on September 11, 2018 and Bayou Cane Fire Department on September 12, 2018 (17 PRAT Members attended).
- Three PRAT Members will be attending the HotZone Conference in Houston. Two full and one partial scholarship was received for the conference.
- ICS 300 and 400 classes will be held at TOHSEP the week of November 5th. Classes will be taught by multiple instructors from various fields, i.e. law, fire, rail, HAZMAT, and NWS.
- JESTC is offering an Advanced HAZMAT course first week of December in Zachary.

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